

## Recommend A Friend Scheme

Recommendations from satisfied clients or customers are an extremely important marketing tool for any business. Scott Rees & Co prides itself on delivering an excellent service for clients and wishes to reward the loyalty of its satisfied clients if they recommend a new client to us or decide to instruct us to act on their behalf again in the future.

Scott Rees & Co is mindful of the provisions of The Legal Aid, Sentencing and Punishment of Offenders Act 2012, and accordingly will not make any payment for referrals as defined under the Act.

This Scheme does not apply to cases that are small claims, which includes small whiplash claims arising from a Road Traffic Accident after 31<sup>st</sup> May 2021.

### The Scheme

1. To be eligible for a payment under this scheme, the initial contact with us **MUST** come from a Prospective Client ('PC') directly. No information regarding the PC or their prospective claim may be provided by another party prior to our agreeing to act on the PC's behalf. This means that if you do recommend us to a PC, you should ask them to call us direct. To help us identify you as the Recommender, please make sure the PC provides us with your full name and contact details when they contact us.
2. We will only make a payment for a recommendation and do not offer any inducements to clients or third parties. If you decide to recommend our services, it should be because the PC has told you that they wish to make a claim and you are happy to recommend our services. We will make no payments where the PC has been encouraged or is likely to have been encouraged to make a claim by way of you offering them any sort of reward. For example, by way of offering them any other benefit in return for them contacting us and telling us that you have recommended our services. If you do anything other than recommend our services and provide our contact details, you may have offered an inducement in contravention of Section 58 of the Criminal Justice and Courts Act 2015.
3. Where the PC informs us that we have been recommended to him or her by a Recommender, the Recommender shall be eligible for a payment under this Scheme, subject to the terms herein. Alternatively, if the PC is a former client of ours, and no payment under this Scheme is claimed by another person in respect to their case, then the PC shall be eligible for a payment under this Scheme, subject to the terms herein.
4. Please note that we can only make a payment to a Recommender under this scheme if the PC contacts us in accordance with clause 1 above. If a Recommender attempts to provide us with a PC's details, or details of their prospective claim, we will not be able to make any payment to the Recommender, as this would constitute a breach of LASPO.
5. No Payment under this Scheme shall become payable until 28 days after an unequivocal admission of both negligence and causation has been made in respect of the PC's claim by the other side's insurers and the PC has attended a medical appointment.

6. Any payment under this Scheme shall only be made to the Recommender.
7. No payment under this Scheme shall be made in any case where the Recommender is a Defendant to the PC's claim.
8. No payment shall be made under this Scheme in respect of files transferred to us from other firms of solicitors.
9. No payment under this scheme shall be made in any case where the success fee payable to us is less than 25% (incl. VAT).
10. In the event that the PC wishes to instruct us in respect of a separate matter at a later date, no additional payment shall be made to the Recommender to the original claim, unless the PC confirms to us at the time of providing initial instructions, subject to the requirements outlined above regarding compliance with the provisions of LASPO, and the terms herein.
11. This Scheme does not apply to cases that are small claims, which includes small whiplash claims arising from a Road Traffic accident after 31<sup>st</sup> May 2021. The payment made under this Scheme will be £250.00, save for claims on behalf of a minor, where the payment will be £125, or MIB Untraced cases (with an accident date before 31<sup>st</sup> May 2021) and CICA cases, where it will be £50. The amount of the payment made under this Scheme may be amended from time to time, without notice, at the absolute discretion of the Partners of Scott Rees & Co.
12. In any case where Payment is made under this Scheme, that Payment will be disclosed in writing to the PC.
13. In accordance with the provisions of standard 5 of the Solicitors Code of Conduct 2019, a Recommender under this Scheme (or another on their behalf) will not be provided with information relating to the progress of a PC's claim, save for confirmation as to whether or not they are due Payment under this Scheme.

*Last edited: 28/09/2021*